

## **Minutes of the Belstone Parish Council Meeting held on Tuesday 12<sup>th</sup> July 2016 at 7.30pm in the Village Hall Meeting Room**

**Present:** Ann Norman, Susan Norrish, Peter Cooper, Elisabeth Emerson, Jon Pike, Paul Boyce, with Michael Ash in the Chair. Robin Hill (Parish Clerk) and one member of the public.

**29 APOLOGIES FOR ABSENCE:** None.

**30 MINUTES OF THE LAST MEETINGS: 31<sup>st</sup> May,** previously circulated, were confirmed as a correct record and signed.

**31 MATTERS ARISING:** Elisabeth Emerson has agreed to carry on as the Belstone representative on the Eastern Links committee. The gate latch by the Tor Down cattle grid has been mended.

**32 DECLARATIONS OF INTEREST:** None

**33 URGENT MATTERS RAISED BY THE CHAIRMAN:** None

**34 CORRESPONDENCE:**

- i. **DNPA appointments.** Mr. Bill Hitchins – Chairman, Mr. Maurice Retallick – Deputy Chairman, Mr. James McInnes – Chairman Development Management Committee, Mr. Philip Sanders – Deputy Chairman of DMC
- ii. **DNPA Forum meeting** Wednesday 13<sup>th</sup> July – nobody able to attend.
- iii. **Eastern Links** meeting 8<sup>th</sup> September, Church House, South Tawton
- iv. **Eastern Links Report** Elisabeth Emerson gave a resume of points from the last meeting and passed around documents for Councillors to peruse. It was agreed that in future main documents from the meetings should be circulated to all Councillors prior to the meeting.
- v. **Plymouth and West Devon Joint Local Plan** Details of this have been received and are available to read at <https://content.govdelivery.com/accounts/UKSWDEVON/bulletins/152f75e>
- vi. **Plymouth and West Devon Local Plan Workshop** Thursday 21<sup>st</sup> July Charter Hall, Okehampton.

**35 CLERK'S REPORT:**

- i. **Internal Auditor** Simon Herbert has kindly agreed to be our internal auditor for the coming year. It was agreed unanimously that a gift token for £20 should be bought for Mr Herbert with thanks from the Council.
- ii. **Register of Interest Forms** All councilors were reminded to check that their register of interest form is up to date.

**36 FINANCE:**

- i. **Current state of finances and petty cash:** Current Account £971.11. Reserve Account £1996.03 which includes £0.26 interest. Petty cash arrears of £1.71
- ii. **Payments made:** None
- iii. **Payments to be made:** £20 garden Gift Token for Simon Herbert internal auditor.
- iv. **Audit:** The Annual Return and 'Explanation of Variations' has been sent to the external auditor. Audit Notice of Exercise of Public Rights to view accounts 1<sup>st</sup> July to 11<sup>th</sup> August has been displayed on the website and the notice board.
- v. **Council Diary:** Checked and signed

**37 PLANNING:**

- i. **Proposed creation of 2-metre-wide dormer window extension to side elevation and installation of wooden decking area to extend veranda to rear and side of property at Great Down, Belstone.** After discussion No Objection/Neutral View was agreed unanimously.

- ii. Refusal of planning permission erection of stable with hay store and change of use from agricultural grazing to equestrian (retrospective), land formally part of Greenhill Farm, Sticklepath.
- iii. Removal of existing chalet and construction of timber replacement at Riverside Chalet, Belstone – Application withdrawn.
- iv. Grant of conditional planning permission for conversion of garage/stable block to form ancillary accommodation Taw Croft, Belstone

**38 HIGHWAYS:**

- i. None

**39 OTHER MATTERS AT THE DISCRETION OF THE CHAIRMAN:**

**Seats:**

- i. Mr. Peter Wood has informed the Council that he has a seat almost ready for positioning. The clerk to inform Mr. Wood that it has to be positioned in its original setting.
- ii. The Miller family seat has been badly damaged. The Clerk will contact the family to explain the situation.

**40 DATE OF NEXT MEETING: Tuesday 6<sup>th</sup> September 2016**

There being no further business the Chairman thanked members for their attendance and closed the meeting at 8.8.35pm

Signed ..... Dated .....

Chairman