

## Minutes of the Belstone Parish Council Meeting Held on Tuesday 11<sup>th</sup> April 2017 at 7.30pm, in the Village Hall Meeting Room

**Present:** Ann Norman, Susan Norrish, Jon Pike, Elisabeth Emerson, with Michael Ash in the Chair. Robin Hill (Parish Clerk) and one member of the public.

1. **APOLOGIES FOR ABSENCE:** Peter Cooper, Paul Boyce
2. **MINUTES OF THE LAST MEETING** of 28<sup>th</sup> February 2017, previously circulated, were confirmed as a correct record and signed.
3. **MATTERS ARISING** (unless dealt with elsewhere): The gate on the indirect route to Okehampton has been repaired.
4. **DECLARATIONS OF INTEREST:** None
5. **URGENT MATTERS RAISED BY THE CHAIRMAN:** None
6. **CORRESPONDENCE:**

**Eastern Links** - next meeting 22<sup>nd</sup> June, Whiddon Down Village Hall. Notes from the Eastern Links meeting 2<sup>nd</sup> March had been circulated to all Councillors prior to the meeting.

**DALC:** Annual subscription request.

**Plymouth and West Devon Local Plan:** There was a brief discussion about the development area around Mole Avon and its implication for the local community. The full local plan document will be placed in Belstone Village Hall.

### 7. **CLERK'S REPORT:**

- i. **Update on Superfast Broadband in Skaigh Lane:** This has now been completed and it is up to individual households to decide whether they would like to be connected and then make the necessary arrangements.

### 8. **FINANCE:**

- i. **Accounts for the year 2016-17:** There was a balance of £2,355.19 at 01.04.17. The balance was made up of £358.72 in the current account and £1,996.47 in the business reserve account, with petty cash: zero.
- ii. **Annual Budget:** Total payments to date £1,676.52 with a precept of £1,700.00. Payments were approximately in line with budget estimates with some savings in petty cash and stationery expenses. VAT has not been reclaimed this year and this amounts to £31.23. The annual accounts were approved unanimously. Proposed: Ann Norman, seconded: Jon Pike

**Precept:** The Parish Council expenses have been set at £1,730 for 2017-18. This is made up of £40 Council Tax Support grant and £1690 Precept. The payment dates for the Precept have not yet been set.

#### iii. **Current state of finances and petty cash:**

**Received:** Interest for January £0.02, February £0.02 and March £0.02 has been added to the Reserve Account. **Current account:** £358.72 **Reserve account:** £1996.41 **Petty Cash:** zero

#### iv. **Payments made:** Clerk's salary £464.00, HMRC £116.00, South Hams District Council £120.00

#### v. **Payments to be made:**

Devon Association of Local Councils £61.64 and Community First (Insurance renewal due 1<sup>st</sup> June) £186.43

It was agreed unanimously to make these payments. Proposed: Jon Pike, seconded: Susan Norrish

#### vi. **Annual Audit Date:** 14<sup>th</sup> June 2017

vii. **Council Diary:** Checked and signed

9. **PLANNING:** Permission has been granted for installation of air source heat pump in existing lean to wood shed Mowhay, Belstone.

**Tree Preservation Order OS 347 Belstone to fell sycamore:** No response

10. **HIGHWAYS:**

i. The Clerk was asked to, once again, contact Highways to ask for the filling in of the potholes on the road to Tongue End and to clear run-off gullies onto Brenamoor in the vicinity of the cattle grid.

11. **OTHER MATTERS AT THE DISCRETION OF THE CHAIRMAN**

i. **Agenda for the Annual Parish Meeting:** Agreed by the council.

ii. **Seats and Assets:** The seats are believed to be in good order. The assets were reviewed and the new figures based on the insurance valuation were agreed unanimously.

12. **DATE OF NEXT MEETINGS:** Annual Parish Meeting Tuesday 2<sup>nd</sup> May. The Annual Parish Council Meeting Tuesday 30<sup>th</sup> May 2017.

There being no further business the Chairman thanked members for their attendance and closed the meeting at 8.20pm

Signed ..... Dated .....

Chairman