

**Minutes of the Belstone Parish Council Meeting held on Tuesday 20th March 2018
at 7.30pm in the Village Hall Meeting Room**

Present: Ann Norman, Susan Norrish, Peter Cooper, Jon Pike, Paul Boyce with Michael Ash in the Chair, 5 members of the public and Robin Hill (Parish Clerk)

99. APOLOGIES FOR ABSENCE: None

100. MINUTES OF THE LAST MEETINGS: Minutes of the meetings Tuesday 30th January and 14th February previously circulated, were confirmed as a correct record and signed.

101. MATTERS ARISING (unless dealt with elsewhere): None

102. DECLARATIONS OF INTEREST: None

103. URGENT MATTERS RAISED BY THE CHAIRMAN: None

104. HIGHWAYS:

Matters reported/to be reported to DCC Highways Maintenance Department:

Drainage and flood planning: Highways have notified us that they have two road closure notices for the road to Watchet Cottage 26-30 March and 2-5 April for drainage works. Jon Pike to ask if TAP money remaining can be spent on hiring Lengthsmen for two days instead of bringing in Drainology again.

Potholes in the area of the car park: Highways have reported the following; *'DCC will be carrying out patching works on the road from Tongue End to Belstone Car Park In the next financial year. As discussed a few weeks ago, during these works DCC will repair the highway by the car park entrance up to our boundary which will then allow the parish to carry out any works they wish on the entrance with a clear idea of the highway boundary. We will also repair up to the highway boundary on the village hall entrance side as well.'*

There was a general discussion about the best way to resolve the on-going problem of the potholes not on the highway. The land owner Michael Reddaway was present and it was suggested that he might consider leasing the land to the Parish Council at a peppercorn rent. This would mean that the Parish Council would take responsibility for its upkeep. The Parish Council have been advised that they should not spend public money for works to a car park which is in private ownership over which they have no control. This matter was carried forward for further discussion between all interested parties.

105. CORRESPONDENCE:

DNPA Planning Workshop: Jon Pike to attend. (Tuesday 27th March)

DNPA Parish Link Member: Derek Webber

Councils Together: Next meeting 11 April, Okehampton

Eastern Links: The last meeting had been cancelled, rescheduled for 20 March. Clerk had advised that Belstone would not be represented as it clashed with our Parish Council meeting.

Code of Conduct Training: Council Chamber, Tavistock, 18 April, Peter Cooper to attend.

Letter from Lee and Kelly Gilbert: The Councillors agreed that, in principal, they would support the application but cannot make a formal decision or comment without seeing the detailed plans of the proposal.

106. CLERK'S REPORT:

Repairs to Pound Gate and Boundary Gate by cattle grid (Market Lane): The Pound Gate has been repaired by Sean Lehni and the highways have put in a new gate by the cattle grid.

Sticklepath and Belstone School Charity: The clerk informed the Council that although he was standing down at the end of March he was happy to continue to represent the village as one of the trustees.

Transparency Code and the Belstone website: The clerk confirmed that Belstone is complying with the code and has all the necessary documents visible on the Belstone website. The Parish Council agreed unanimously to become a partner of the Belstone website at a cost of £20. This is the only website costs that the Parish Council currently pays. The automatic posting of agendas and minutes to be considered at a later date.

112. FINANCE:

- i. **Current state of finances and petty cash:** Current Account: £956.99. Reserve Account: £996.84 plus interest. Petty Cash £6.73 in arrears. It was agreed to pay, in full, the £6.73 owed to the clerk. Proposed Ann Norman seconded Peter Cooper.
- ii. **Parish Council Risk Assessment:** The risk assessment was accepted unanimously.
- iii. **Annual Budget Draft:** The budget was checked and agreed unanimously.
- iv. **Payments made:** £40 Belstone Village Hall
- v. **Payments to be made:** The Clerk requested £6.73 expenses to cover stationery items for this year (see above) and the remaining salary for this financial year up to March 31st. The Council has not yet received an invoice from South Hams for the Payroll Service. It was agreed that all these should be paid as soon as received. Proposed Ann Norman seconded Peter Cooper. Agreed unanimously
- vi. **Council Diary:** Checked and signed

113. PLANNING:

- i. Certificate of lawful use or Development issued for Lower Hobey, Belstone

115. OTHER MATTERS AT THE DISCRETION OF THE CHAIRMAN:

- i. Seats and Assets review: Two seats require attention. The Westlake seat is to be removed and the seat half way down Skaigh hill is to be repaired by Michael Ash. Assets to be reviewed at the next meeting with new figures based on the insurance valuation.
- ii. Applications for position of clerk: There being no other application Mrs Kate Little was proposed by Susan Norrish, seconded by Pater Cooper and agreed unanimously.

116. DATE OF NEXT MEETING: Tuesday 17th April 2018

There being no further business, the Chairman thanked members for their attendance and closed the meeting at 9.15pm

Signed Dated

Chairman