

**Village Hall Committee**  
**AGM**  
**Meeting 9<sup>th</sup> September 2020, 7pm – 7.40pm**

## DRAFT MINUTES

	<i>ITEM</i>	<i>ACTION</i>
1.	<p><b>APOLOGIES &amp; WELCOME:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Those present</b> – Edwina Hill, Robin Hill, Melanie Pike, Theresa Weaver, Susan Norrish , Sharon Cooper, Graham &amp; Sue Cruickshank, Alan Moore, Jo Currie, Jo Robison, Sophie Goodwin-Hughes, Kevin Vogan, Stella Hudson, Jane Taylor, Sally Fullwood, Chris Townshend, Chris Walpole, Nick Butcher</li> <li>➤ <b>Apologies</b> –Rona Gundry, Douglas Little, Margaret Martin</li> </ul>	
2.	<p><b>MINUTES OF THE LAST AGM (1/5/2019) &amp; MATTERS ARISING:</b></p> <ul style="list-style-type: none"> <li>➤ No matters arising</li> <li>➤ Minutes accepted and signed by Jo Currie</li> </ul>	
3	<p><b>CHAIRMAN’S REPORT -</b></p> <ul style="list-style-type: none"> <li>➤ Jo read her report to the meeting. Sincere and grateful thanks given to all Committee members plus, and in particular to, Eddy Hill and Eva (hall cleaner) who have embraced the Covid 19 regulations to ensure the Hall is open and safe to users. A special mention and thanks to David &amp; Rowena Bishop, Sue Cruickshank and Jo Robison who are standing down, their contribution is hugely appreciated (small gift of thanks presented). Jo’s full report is available on-line.</li> <li>➤</li> </ul>	
4.	<p><b>MANAGER’S COVID UPDATE -</b></p> <ul style="list-style-type: none"> <li>➤ Eddy updated everyone with all plans, processes and implementations that have been and are being adhered to, to ensure compliance and the smooth and safe running of the hall. Eddy’s full report is available on-line</li> </ul>	
5	<p><b>TREASURER’S REPORT</b></p> <ul style="list-style-type: none"> <li>➤ Sharon presented her Accounts for y/e 31/3/20. Special thanks to Simon Herbert for examining the figures <b>ACTION POINT Mel to write letter of thanks</b></li> <li>➤ Total income last year was £20,842 with outgoings of £25,745 leaving a closing balance of £12,934</li> <li>➤ Largest expenses for last year were for the new bar area and kitchen refurb</li> <li>➤ Additional Bank Account was opened to allow the Hall Manager to pay for sundry items</li> <li>➤ Income for lettings has impressively increased by £3000 on the previous year</li> <li>➤ Gift Aid funds to be applied for.</li> </ul> <p>Accounts available on-line</p>	<b>MP</b>
6.	<p><b>ELECTIONS –</b></p> <ul style="list-style-type: none"> <li>➤ <b>President - Rona Chair – Robin Vice-Chair – Jo C Treasurer – Sharon Secretary – to be filled</b> Proposed by Mel and Seconded by Eddy</li> <li>➤ <b>Trustees – Alan, Mel, Sharon, Jo, Theresa, Rona, Robin</b> Proposed by Mel and Seconded by Jo</li> <li>➤ <b>Representatives from local groups – Belstone Players – Sharon PCC – Eddy Parish Council – Susan Norrish The Commoners – Douglas Little</b></li> <li>➤ <b>New members to the Committee are -</b> Sophie Goodwin-Hughes, Kevin Vogan, Jane Taylor, Sally Fullwood and Chris Townshend</li> </ul>	
7.	<p><b>RENEWAL OF POWERS</b></p> <ul style="list-style-type: none"> <li>➤ The 'Power to Amend the List of Village Organisations Eligible to have Representation on the Village Hall Management Committee' was read out by Jo and agreed and signed by Jo and Mel.</li> </ul>	

8.	<b>ANY OTHER BUSINESS –</b> <ul style="list-style-type: none"><li>➤ Mel thanked Jo for being a great Chair – always diligent, democratic and for her hard work , it is really appreciated</li><li>➤ Margaret (in her absence) sent a message of thanks to all the Committee for all their hard work.</li></ul>	
	<p><b>There being no other business, Jo thanked everyone for attending the meeting.</b></p> <p style="text-align: center;"><i>The meeting finished at 7.40pm</i></p>	